



Minutes

VPP Steering Committee

Meeting Date: September 30, 2003

Meeting Time: 2:30-4:00

Meeting location: ISB2/Wanapum Rm.

Type of meeting:	VPP Steering Committee
Note taker:	Pat Wright
Attendees:	Steve Barraclough, Landon Walker, Mike Tinker, Cliff Wynn, Julie Fisher, Janice Haney, Elwood Lepel, Alice VerSteeg, Vern Madson, Larry Musen, Michele Friedrich, John Reck, Ray Sadesky, Ted Pietrok, Bob Gruel, Nancy Isern, Susan Nelson, Pat Wright

Agenda Topics

- **VPPPA National Conference:** The VPPPA National Conference was held at Marriott Park Hotel, Washington DC, September 8-11. Six VPP Steering Committee members attended: Vern Madson, Nancy Isern, Janice Haney, Mike Tinker, John Reck, and Rob Boy. Roby Enge, Peggy Williams and Ray Sadesky represented management. Dave Jackson of FH was elected to the board. Hanford contractors received awards for Outreach and Innovation (John Reck represented PNNL). PNNL won the “Superior Star” award from DOE-VPP for safety performance. Notes from the meeting will be posted on the VPP website in the near future.
- **OSHA Update:** Team completed 485 audit worksheets leading to 85 recommendations (typically related to egress, machine guarding, etc.). Several noteworthy practices were observed. PNNL will be asked to estimate costs for correcting the deficiencies. The report will be transmitted to the Office of Science and Congress to help with consideration of external oversight. Thanks to VPP Steering Committee members who helped as escorts, and also to those who attended the escort training class but were not called to escort.
- **PNNL VPP Annual Program Evaluation:** Vern Madson announced that the Program Evaluation effort will begin with the new fiscal year. Chub Bowers will again lead the effort. Nancy Isern, Mike Tinker, Drue Collins, Pat Wright, Janice Hanie, Russ Meicenheimer, Vern Madson, Steve Maki (FFS), and Arlene Bergam (Fluor) will participate. Ted Pietrok of DOE-PNSO will observe.
- **Craft Resources Accident/Injury Assessment** – Nancy Isern announced that the final report was published today. A new chart has been included in the report indicating that body movement and position are the single most important factor contributing to injuries at PNNL. In order to address this finding, the Steering Committee has been asked to investigate bringing in the fitness consultant Bruce Madson. , The Madson pilot will focus on the Teamsters, who have recently suffered a disproportionate share of injuries. Other actions will also be considered.
- **Staff Recognition Awards:** Auto sunshields will be used as the staff award for responding to the VPP survey this year.

Subcommittee Reports

- **AEDs:** Alice VerSteeg reported that 24 units have been obtained. They are expected to be installed in October.
- **Blood Pressure monitors:** Alice VerSteeg reported that two more Blood Pressure monitors have been obtained (2400STV and RTL520) with savings from the AED procurement. There are now seven Blood Pressure monitors on site. There is still a standing request for a Blood Pressure monitor at MSL (Sequim).
- **Charter:** Nancy Isern reported that the Charter has been approved by everyone except Len Peters. We'll soon be getting his signature and getting underway with the appendix.
- **Accident Investigation Support:** Mike Tinker reported that his group has been making progress, but there is more to do. He would like to interview some staff who have been involved in investigations to see how they feel about the process.
- **Budget Committee:** Vern announced that we are 106% spent.

Outreach Activities

- Pat Wright reported that Brookhaven National Laboratory (Steve Hoey) contacted us about how to get started working toward VPP recognition. He plans to work closely with us as their program moves forward.

Announcements

- Elwood Lepel and Rob Boy have resigned. Julie Fisher will replace Rob and a replacement for Elwood is still being sought. Thanks to both Elwood and Rob for their significant contributions!
- Larry Musen is retiring on Friday. We will miss Larry's support and advice!