



VPP Steering Committee

Meeting Date: May 29, 2003

Meeting Time: 2:30-4:00

Meeting location: ISB1/WhiteBluffs

Type of meeting:	VPP Steering Committee
Note taker:	Pat Wright
Attendees:	Steve Barraclough, Bob Gruel, Janice Haney, Elwood Lepel, Vern Madson, Russ Meicenheimer, Larry Musen, , John Reck, Alice Ver Steeg, Cliff Wynn, Ray Sadesky, Michele Friedrich, Drue Collins, Mike Tinker, Nancy Isern, Kami Baisch, Dave Carroll, Roby Enge, Mike Coffey, Pat Wright

Agenda Topics

- **Craft Resources Injury/Illness Report** – Sharon Dossett
Not yet ready. Will update next month.
- **ISO 14001 Update** - Dave Carroll
Certificate of recognition for support of ISO 14001 presented to VPP Steering Committee. VPP Steering Committee provided support to ISO 14001 registration through experience with on-site review, PP communications, participation in picnic.
- **Region X** – Tri-Cities sponsorship got an “Excellent” rating. Eight PNNL staff attended. Bruce Madson presentation was sponsored by PNNL.
- **National Conference** – Those interested should submit names if they would like to participate. Bargaining Unit should contact Vern, non-bargaining members should contact Nancy.

Subcommittee Reports

- **AEDs** (Pat Wright) – Proposal presented and accepted. Proposal will be given to Roby and Peggy for help with funding.
- **Blood Pressure monitors** (Elwood Lepel) – Two new units deployed: ROB and 3760. Positive comments already coming in from staff and contact from DOE about them possibly wanting a unit.
- **Safety Expo** (John Reck) – 9th year: 30,000 attended, 135 booths. “Most Useful Information” Award for PNNL booth. PNNL supported development of interactive CD on auto safety. Schwinn contributed greatly to bike rodeo (bicycles and helmets).
- **Charter** (Nancy Isern) – Draft charter (still open for discussion). Some minor wording changes since last sent out. May be beneficial to have appendix with additional information (e.g., participation, membership). Return comments by June 9. When we are finished, we will route a recommendation for approval by Len Peters and Tom Shaffer.
- **Budget Committee** (Russ Meicenheimer) – 47% spent on \$80K budget. Future expenses: Expo, Nationals, Picnic, Website updates, Porcelain Press.

Announcements

- Frank Bittrick retired. Landis Walker will replace him for Machinists.

Discussion

- VPP Program Evaluation called out as Best Practice by DOE Headquarters.
- Lots of lessons coming out of the recent electrical event. Steering Committee may want to have Bobby Sparks come in to give a presentation.

Outreach Activities

- DOE-RL contacted us about Blood Pressure Monitors for installation at Federal Building. (Nancy Isern, Alice VerSteeg)
- VPPPA Best Practices Directory 2003 – PNNL recognized as only entry under VPP Applications. (Pat Wright)
- Expo - 30,000 attended, 135 booths. “Most Useful Information” Award for PNNL booth. (John Reck)
- Region X – PNNL sponsored Bruce Madson talk and was host for one break. (Vern Madson)
- Bechtel contacted us about Electronic Application (Vern Madson)

Action Item(s)

Roundtable

Notes