

Program Element II: Employee Involvement

2. Safety and Health Committees

Required Information:*

1. Date of committee inception
2. Method of selecting employee members
3. Name, job, and length of service of employee members
4. Average length of service of employee members
5. Description of committee meeting requirements:
 - a. Frequency
 - b. Quorum rules
 - c. Minutes
6. Description of committee role:
 - a. Frequency and scope of committee inspections
 - b. Procedures for inspecting entire worksite
 - c. Role in accident investigation
 - d. Role in employee hazard notification
7. Description of hazard recognition training procedures (if covered under Safety and Health Training, indicate "see training")
8. Safety and health information accessible to and used by the committee

Additional Guidance:

*Construction applicants must provide the above information. Nonconstruction applicants may also provide the information if a safety and health committee is used. At least half of the members of construction committees must be bona fide employee representatives who work at the site, or hourly craft workers who are rotated through committee membership.

Applicant agrees that the required information is included and is correct to the best of their knowledge.

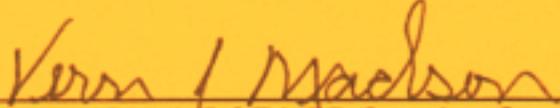
Applicant Signatures:



Roby D. Enge, PNNL Environment, Safety & Health

9/28/00

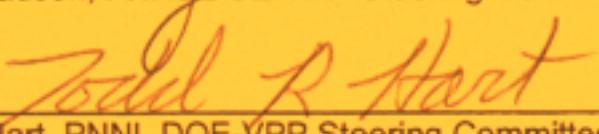
Date



Vern J. Madson, PNNL DOE-VPP Steering Committee Union Co-Chair

9.28.00

Date



Todd R. Hart, PNNL DOE-VPP Steering Committee Research Co-Chair

9/28/00

Date

Reviewer Signature Block

Reviewer	Agree	Disagree	Date
Assistant Manager, Technology 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	12/27/00
Operations Office  / Keith Klein	<input checked="" type="checkbox"/>	<input type="checkbox"/>	12/27/00
Headquarters DOE-VPP Office	<input type="checkbox"/>	<input type="checkbox"/>	