



Minutes

VPP Steering Committee

Meeting Date: July 24, 2003

Meeting Time: 2:00-4:00

Meeting location: EMSL/1077

Type of meeting:	VPP Steering Committee
Note taker:	Pat Wright
Attendees:	Steve Barraclough, Landon Walker, Cliff Wynn , Russ Meicenheimer, Mike Tinker, Rob Boy, Sue Nelson, Janice Haney, Elwood Lepel, Vern Madson, Larry Musen, John Reck, Ray Sadesky, Michele Friedrich, Drue Collins, Mike Tinker, Nancy Isern, Pat Wright

Agenda Topics

- **Outreach:** See below
- **Craft Resources Accident/Injury Report Status:** deferred to August. Ray Sadesky reported that more detail and normalization has been requested.
- **DOE Update:** Larry Musen
 - OSHA evaluation coming – pre-evaluation in August, one week of inspections in September
 - New Contract likely to be signed first week of August
 - Office of Science restructuring likely in September. Local office (AMT) will become Pacific Northwest Site Office (PNSO).
- **VPP Picnic:** August 7. Signup sheet passed around – 12 volunteers needed. Will host an ISO 14001 booth and an ISM booth. Wear your VPP shirts! Alice Ver Steeg
- **Awards Presentation:** Expo Award for most useful booth: awards from Expo for manning the PNNL booth and supporting PNNL participation. John Reck
- **VPPPA National Conference:** Six VPP Steering Committee members will attend. Also, Roby Enge, Peggy Williams, Ray Sadesky, and Pat Wright will represent management. Marriott Park Hotel, Washington DC, September 8-11.

Subcommittee Reports

- **Blood Pressure monitors and AEDs:** Funding authorized. We will proceed with procurement. Pat Wright
- **Charter:** More comments have been received, including from ISM evaluation. Charter committee will be reconvened to consider this additional input. Nancy Isern
- **Accident Investigation Support:** Meeting held and minutes provided to Steering Committee. Concerns by staff members from previous incidents have been identified. “Excessive” response by management was of concern by several staff members. There was one case where inadequate corrective action was taken after an incident. It is recommended that someone (e.g., a representative of the VPP Steering Committee) be an advisor to the staff member in an event so they know what to expect. More coordination between groups involved in the investigation process might be helpful. Mike Tinker
- **Budget Committee:** Next big spending area will be the National Conference. 69% spent. Russ Meicenheimer

Outreach Activities

- LBL contacted us a couple weeks ago for help implementing their VPP program. This is a follow-on from a previous visit. Vern Madson
- Boeing Delta IV Project for USAF contacted us for information about value and applicability to a non-production environment. Pat Wright
- LANL (and DOE in their regard) contacted Larry Musen about PNNL VPP program and he referred them to PNNL contacts. DOE NNSA and EH contacted us asking us to help with LANL interest in VPP. Pat Wright

Announcements

- FSME (ISM evaluation) results were very positive. Ray Sadesky