



Minutes

VPP Steering Committee

Meeting Date: June 17, 2003

Meeting Time: 3:00-4:00

Meeting location: ISB2/Wanapum

Type of meeting:	VPP Steering Committee
Note taker:	Pat Wright
Attendees:	Steve Barraclough, Landon Walker, Bob Gruel, Janice Haney, Elwood Lepel, Vern Madson, Larry Musen, John Reck, Ray Sadesky, Michele Friedrich, Drue Collins, Mike Tinker, Nancy Isern, Pat Wright

Agenda Topics

- **Welcome:** Landon Walker, representing the Machinist's Union
- **Accident Investigations:** It has been recommended that the VPP Steering Committee be involved with accident investigations. A subcommittee will be established to investigate that idea: Drue Collins, John Reck, Cliff Wynn, Mike Tinker (chair). Discussion about an incident in LSL-II indicated the value of getting workers involved in considering corrective actions and lessons learned after an accident.
- **VPP Picnic:** Need to get planning going for an early August event (8/7). Subcommittee to plan the event: Alice Ver Steeg, Janice Haney, Russ Meicenheimer, Vern Madson.
- **VPPPA National Conference:** Need to hear from Steering Committee members who are interested in attending. Marriott Park Hotel, Washington DC, September 8-11.

Subcommittee Reports

- **Blood Pressure monitors** (Elwood Lepel) –
- **Charter** (Nancy Isern) – Comments received. Charter revised. Comments on the latest version due within 2 weeks. Appendix will be developed later to address more detail (re: responsibilities).
- **Budget Committee** (Russ Meicenheimer on vacation – Vern reported) – Some charges not yet in. 68% spent.

Outreach Activities

- None this month.

Announcements

- ISM corporate assessment coming up next month.
- Expo plaque being presented to Battelle for our booth “Most useful information”
- Actions from electrical incident are being taken – inspection of all lab spaces. Bobby Sparks will be invited in to give a presentation to the Steering Committee
- ISO 14001 OPA plaques being prepared for each Steering Committee member.
- We need a new member orientation.