



# Minutes

# VPP Steering Committee

Meeting Date: February 26, 2003

Meeting Time: 2:30-3:30

Meeting location: Sigma 2/Steelhead Rm.

<b>Type of meeting:</b>	VPP Steering Committee
<b>Note taker:</b>	Pat Wright
<b>Attendees:</b>	Juan Alvarez, Steve Barraclough, Drue Collins, Roby Enge, Julie Fisher, Steve Goheen, Sue Gulley, Janice Haney, Nancy Isern, Mike Schlender, Mike Tinker, Pat Wright

## Agenda Topics

- **Safety Topic:** We will start each VPP meeting with a safety topic. This meeting started with a discussion of the importance of knowing where the AEDs were and how to perform CPR. See the [Lessons Learned on AEDs](#).
- **VPP Annual Program Evaluation** – The Program Evaluation was submitted on time. The Headquarters reviewer requested that we provide more information about how VPP helped PNNL address the OSHA inspection. 3J426
- **PREVENT program update** – A subcommittee is working to develop the program. It will be primarily focused on building staff member awareness of injury precursors and taking action to prevent injuries before they happen.
- **AED communication efforts** – Better communication about the AED roll-out was needed. A number of initiatives are now underway to catch-up on this issue. Worker Safety & Health have the lead. Our objectives for communication are: AEDs are in the building (and the location is known), AEDs are easy to use (and orient staff in their use), training is available. Training is going to be focused initially on staff who are already trained in first aid/CPR. Building-specific communications are being developed. Lunch-n-learn sessions will be offered. Signs on the doors of first aid providers and AED locations are being considered. AEDs will be a theme at the VPP Picnic
- **VPP Web Site update** – Web stats from January: 303 unique visitors, Biggest number of hits were after the LabWeb prize announcements, after the Steering Committee minutes were published and after the AED program page was published. There were lots of hits from Fernald (#1 in December and #2 in January). Conoco and Amazon also hosted a significant number of hits. Average session time is increasing (54 seconds). The number 2 page in terms of hits was the Steering Committee minutes, #3 was Porcelain Press. There were almost 200 hits (out of 4869) from overseas. We are thinking about organizing the Links page a little better.

## Subcommittee Reports

- **Blood Pressure Units:** Moved one of the units from 3760 to 350. Concerns about calibration will be addressed in the Porcelain Press, including use issues.
- **Craft Resource Accident/Injury Update:** Deliverables are on track.

## **Outreach Activities**

- Website is getting a lot of external hits, indicating significant on-line outreach.

## **Announcements**

- A number of PNNL managers will be attending the ASSE conference next month to benchmark safety management lessons to bring back to PNNL. This is a Battelle corporate initiative. VPP will be briefed after the meeting. In April Battelle corporate will host a safety summit in Columbus to improve safety management across all of the Battelle operated Labs.
- As we discuss incentives and accountability there is concern about unfair action being taken.