

WorkSafe Assessment Statement of Work

Background

Pacific Northwest National Laboratory (PNNL) is a multi-program national laboratory that delivers solutions to science and technology challenges. It is owned by DOE and operated by Battelle. Activities include work with diverse hazards that need to be controlled, including physical, chemical, and biological. The hazards are comparable to what might exist at a large research university (e.g., normal industrial hazards, cryogenics, lasers, oxygen deficient atmospheres, magnets and pressure vessels). No building contains chemical inventories that exceed thresholds that invoke Emergency Planning and Community Right-To-Know Emergency planning or Process Safety requirements. No facilities contain biohazards that exceed Biosafety Level 3.

The WorkSafe Improvement Plan is a comprehensive plan to improve PNNL's Worker Safety and Health management system and program. It identifies improvement objectives and actions developed from feedback, with special consideration to feedback received from recent OSHA walkthroughs, the Integrated Safety Management Evaluation and an Independent Oversight review of contracted asbestos work. The plan uses the basic tenets of Integrated Safety Management as a foundation for program excellence.

Assessment Scope

The independent assessment scope is to identify strengths and gaps in the WorkSafe Plan through an assessment of the current and proposed Worker Safety and Health management system and program. This assessment will include the following:

- Current processes and planned improvements
- Worker Safety and Health Subject Areas (lab-level procedures)
- Industrial Hygiene specific procedures, forms and databases
- Informational interfaces, i.e., medical, training, staff
- Staff qualifications
- Staff assignments

The Assessment methodology needs to ensure a critical in-depth review.

The assessment report will provide recommendations to make sure the plan is positioned for success and can be implemented as intended.

Battelle will provide access to documentation, staff, and other applicable data. Battelle will maintain schedules to provide an environment where interviews can be performed during one week during the performance of the scope.

Anticipate two people, 1 week prep, 1 week on-site, and 1 week for report preparation for 3 weeks or 240 hours maximum total level of effort plus travel to and from with per diem for 1 week.

DELIVERABLES:

- Assessment plan that provides methodology & lines of inquiry for assessment prior to arriving on site.
- A “Draft” Assessment Report will be due to Battelle 30 days after contract award. Battelle will require 3-5 business days to review and provide comments.
- A final report shall be due to Battelle within one week after receipt of Battelle’s comments.