



Putting Technology To Work
 Pacific Northwest National Laboratory
 3320 Q Ave., Mailstop K7-74
 Richland, WA 99354

P.O. Box 999; Mailstop K7-74
 Richland, WA 99352

AMENDMENT 1
REQUEST FOR PROPOSAL
(This is NOT an order)

This is a request for proposal contemplating negotiations prior to award. Proposals should be initially submitted on the most favorable price and technical terms which can be offered because of the possibility that award will be made without discussion of proposal received.

Buyer reserves the right to: 1) accept any line item or all line items of your offer at the price(s) offered unless exception is stated, 2) negotiate with any or all offerors prior to any award, or 3) reject any or all offers received.

Submit all offers on the form showing unit and total prices for meeting the stated required delivery date. If unable to meet stated date, offer on and state best dependable delivery date.

DATE: 8/27/04	RFP NO.: 5433 Amendment 1
OFFER DUE: NLT 5:00 PM (PDT) 9/3/04	DELIVERY REQUIRED: ASAP
BUYER: Kent Carlson Staff Contracts Specialist	TELEPHONE: (509) 375-6635 FAX: (509) 375-6634 EMAIL: kent.carlson@pnl.gov
T O	Potential Offeror
	ATTN: Phone: Fax:

Item	Qty (max)	U/M	DESCRIPTION	Unit Price	Total Price
1	20	ea	Precision Balance, Mettler-Toledo SG32001 or equivalent, 32kg +/- .1g		
2	5	ea	Analytic Balance, Mettler-Toledo AX205 or equivalent, 220g +/- .01mg		
3	5	ea	Analytic Balance, Mettler-Toledo AX504 or equivalent, 510g +/- .1mg		
4	2	ea	Comparator, Mettler-Toledo UMX5 or equivalent, 5100mg +/- .0001mg		
5	2	ea	Scale, Mettler-Toledo KCC300S or equivalent, 300kg +/- 2g, with ID1 PLUS terminal		
6	10	ea	Calibration Weight Sets, Mettler-Toledo F1 OIML Class or equivalent, 1g – 500 g set		
7	20	Ea	Calibration Single Weights, Mettler-Toledo F1 OIML Class or equivalent, 20 sets each consisting of single weights of 1 kg, 2 kg (2ea), 5 kg, 10 kg, and 20 kg		
8	2	Ea	Calibration Single Weights, Mettler-Toledo M1 OIML Class or equivalent, 2 sets each consisting of single weights of 1 kg, 2 kg (2ea), 5 kg (3ea), 10 kg (3ea), and 25 kg (10ea).		
9			DELETED		

Item	Qty (max)	U/M	DESCRIPTION	Unit Price	Total Price
10	2	ea	Calibration Weight Sets, Mettler-Toledo F1 OIML Class or equivalent, 1 mg – 500 mg set		
11	2	Ea	Calibration Single Weights, Mettler-Toledo F1 OIML Class or equivalent, 2 sets each consisting of single weights of 1 g, 2 g (2ea), and 5 g		
Total Price					

ADDITIONAL INFORMATION

1. Payment terms are Net 30. Offerors may propose prompt payment discounts in accordance with the clause below.
2. Proposal price shall include delivery to Matrix International Logistics Inc., 631 S. Pickett Street, Alexandria, VA 22304.
3. All equipment shall be new, as originally manufactured, and carry the manufacturer’s full warranty. **It should have a chemical-resistant housing and chassis construction and overload protection.**
4. This is a procurement for the Federal Government and is exempt from taxes. Documentation to that effect can be provided if required.
5. Proposals shall include the following at a minimum:
 - A completed and signed Pricing Page (this document)
 - A completed and signed Representations and Certifications (RFP Attachment B)
 - If quoting an “equal product”, descriptive material sufficient for Battelle to use to determine that the product meets the essential requirements of the RFP

We offer to sell the above items (or alternate items as specified) at the prices indicated, on the terms and conditions stated and the general provisions referenced below, which will be a part of any resulting order. “General Provisions Fixed Price Contracts for Commercial Items - Supplies”		FOB Point: Matrix Logistics International, Inc. 631 S. Pickett Street Alexandria, VA 22304
		Delivery Date(s) To FOB Point
		Terms of Payment
Name/Title	Firm Name	Estimated Weight
Signature	Telephone No.	Offer Date

PROPOSAL DUE DATE

Written proposals shall be delivered to Battelle on or before the proposal due date shown above. In the event that you choose to use an express carrier or fax machine, the Battelle Contract Representative's address is "Battelle, 3320 Q Ave., Mailstop K7-74, Richland, WA 99354, and the Battelle Contract Representative's fax number is (509)375-6634. **Proposals may also be submitted by email to kent.carlson@pnl.gov**

PROPOSAL VALIDITY

All proposals shall be valid for a minimum of 30 days from proposal due date.

ALTERNATE PROPOSALS

Battelle is inviting proposals in full accordance with the attached specifications or description. In the event that offeror is unable to submit a proposal responsive to this requirement and offeror believes they have an item(s) which may otherwise be acceptable, offerors are invited to submit a proposal for Battelle's consideration, stating item by item each incidence of noncompliance. Offerors are hereby advised that Battelle shall not be obligated to evaluate this proposal, but if acceptable, this Request for Proposal will either be canceled and reissued or revised to incorporate any appropriate changes. In the event offeror chooses not to submit a proposal, a short note of explanation would be appreciated.

BRAND NAME OR EQUAL (JAN 1986)

The use of brand names in this Request for Proposal is intended to be descriptive and to indicate the quality and characteristics of products that will be satisfactory. If the offeror proposes to furnish an equal product, the brand name of such product shall be clearly identified in the offer. The determination as to equality of the product offered shall be the responsibility of Battelle based on information furnished by the offeror. To ensure that sufficient information is available for evaluation, the offeror shall furnish as a part of its offer all descriptive material (such as cuts, illustrations, drawings, or other information) necessary for Battelle to 1) determine whether the product offered meets the essential characteristics of this Request for Proposal and 2) establish what Battelle would be binding itself to purchase.

NOTE 1: Offers shall be considered as offering the brand name product referenced in this Request for Proposal unless offeror clearly indicates that it is offering an equal product.

NOTE 2: If offeror proposes to modify a product to make it conform to the essential characteristics of this Request for Proposal it shall 1) include in its offer a clear description of such proposed modifications and 2) clearly mark any descriptive material to show the proposed modifications.

EVALUATION CRITERIA

Unless otherwise specified herein, award shall be made to the responsive and responsible offeror submitting the most advantageous proposal, price, payment discounts, delivery date(s) and other factors considered.

PROMPT PAYMENT DISCOUNTS

In addition to normal payment terms, please advise amount and details of other cash discounts or savings available to Battelle for more expeditious or favorable methods of payment or for other reasons.

GSA CONTRACT PROPOSAL

If an offeror has a GSA contract covering the supplies/services specified in this Request for Proposal, a **copy shall be attached** to its proposal. If not, its proposal shall so state.

Proposals shall be evaluated in accordance with the criteria specified in this Request for Proposal. However, award may be made under the GSA contract if that would be more advantageous to Battelle.

LATE PROPOSALS, MODIFICATIONS OF PROPOSALS, AND WITHDRAWALS OF PROPOSALS (JAN 1986)

- A. Any proposal received at the location designated in this Request for Proposal after the exact time specified for receipt will not be considered unless it is received before award is made and;

1. It was sent by registered or certified mail not later than the fifth calendar day prior to the date specified for receipt of offers (e.g., an offer submitted in response to an Request for Proposal requiring receipt of offers by the 20th day of the month must have been mailed by the 15th or earlier);
 2. It was sent by mail (or telegram if authorized) and it is determined by Battelle that the late receipt was due solely to mishandling by Battelle after receipt at Battelle;
 3. It is the only proposal received; or
 4. It offers significant cost or technical advantages to Battelle, and it is received before a determination of the competitive range has been made, or if the Request for Proposal specifies a formal source selection procedure, before proposals are released to the evaluation group.
- B. Any modification of a proposal, including a final modification in response to a request for best and final offers, is subject to the same conditions as in item 1 of this provision.
- C. The only acceptable evidence to establish:
1. The date of mailing of a late proposal or modification sent either by registered mail or certified mail is the U.S. Postal Service postmark on the wrapper or on the original receipt from the U.S. Postal Service. If neither postmark shows a legible date, the proposal or modification of proposal shall be deemed to have been mailed late. (The term "postmark" means a printed, stamped, or otherwise placed impression that is readily identifiable without further action as having been supplied and affixed on the date of mailing by employees of the U.S. Postal Service.)
 2. The time of receipt at Battelle is the time-date stamp of Battelle on the proposal wrapper or other documentary evidence of receipt maintained by Battelle.
- D. Notwithstanding items A and B of this provision, a late modification of an otherwise successful proposal which makes its terms more favorable to Battelle will be considered at any time it is received and may be accepted.
- E. Proposals may be withdrawn by written or telegraphic notice received at any time prior to award. Proposals may be withdrawn in person by an offeror or its authorized representative, provided the representative signs a receipt for the proposal prior to award.