

July 14, 2009

Dear Prospective Offeror:

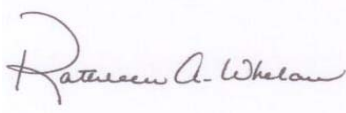
**REQUEST FOR PROPOSAL (RFP) NO. 103960  
RECOVERY ACT**

Battelle Memorial Institute, Pacific Northwest Division, which operates Pacific Northwest National Laboratory for the U. S. Department of Energy, is soliciting offers for a high count rate X-ray photoelectron spectrometer system with controlled environment sample transfer.

Information regarding the goods and services required and instructions for preparation and submission of proposals are contained in the attached RFP. Battelle requests the submission of your best pricing proposal in support of the Technical Specifications and other requirements as detailed in this RFP.

Requests for clarification should be submitted by e-mail to me at [kathy.whelan@pnl.gov](mailto:kathy.whelan@pnl.gov).

Sincerely,



Kathleen A. Whelan  
Sr. Contracts Specialist

